



OFFICE OF THE NATIONAL COMMANDER  
NATIONAL HEADQUARTERS  
U.S. CIVIL AIR PATROL  
MAXWELL AIR FORCE BASE, ALABAMA 36112-6332

13 June 2007

MEMORANDUM FOR CAP REGION AND WING COMMANDERS

FROM: CAP/CC

SUBJECT: All Flying Hour Data Needed in WMIRS

1. We need your help so we can relieve your staff from having to do monthly flying time reports. Flying hour data for every sortie (including all "B" and "C" missions) was supposed to be entered by the wings into WMIRS beginning on 1 March. After reviewing the data for the past few months it appears that only 8 wings are making a conscious effort to make that happen. Please make this a priority for your units. We would like to get rid of the requirement for wings to manually track monthly flying time via the CAPF 18 report but we can't do that until flying data for all sorties is being entered into WMIRS.
2. Now for some good news: Effective immediately, the CAPF 82 Counterdrug Monthly Activity Report is no longer required. WMIRS already captures the vast majority of the information that is needed so it is no longer necessary. We will capture the few remaining pieces of information in a much simpler manner.
3. WMIRS helps our organization get the mission visibility it needs from NORTHCOM and other agencies. It also speeds up the process to request training missions and gives you an excellent budget tracking tool. We will continue to seek ways to reduce the paperwork burden on our members through the use of WMIRS. For example, plans are being made for the mission reimbursement process to go completely electronic in the near future. I appreciate your support of WMIRS and these initiatives.

A handwritten signature in cursive script, reading "Antonio J. Pineda", is positioned above the printed name.

ANTONIO J. PINEDA  
Major General, CAP  
Commander

cc:  
HQ CAP/CV/EX/XP/MD/FM/DO/GC/LG/IT  
CAP DCS Operations (Col Skiba)  
CAP Counternarcotics Director (Col Huff)  
CAP Wing and Region Directors of Operations  
CAP Wing and Region Counterdrug Officers  
Wing Administrators  
HQ CAP-USAF/CC/CV/XO  
CAP-USAF LR/CC  
State Directors